

# ORDER FORM

09/2006

HOW TO ORDER

FAX order to 847-566-0722

MAIL order to:  
AIMEE Solutions, 269 Bingham Circle,  
Mundelein, IL 60060

SHOP ONLINE at  
www.aimeesolutions.com

PLEASE TELL US

How did you hear about AIMEE Solutions?

- Web search     Friend/coworker
- Conference (specify) \_\_\_\_\_
- Presentation (specify) \_\_\_\_\_
- Mailing     Other \_\_\_\_\_

ITEMS ORDERED

Quantity	Item #	Description	Unit Price	Total

SHIPPING

Language Kits.....\$2.00 each  
Manipulative Kits.....\$2.00 each  
PVC Kits (except easels)....\$3.50 each  
Small PVC Easels.....\$5.00 each  
Full-size Songboard Easel.....\$10.00

Product Total

Shipping

TOTAL

BILL TO

Name \_\_\_\_\_  
Organization \_\_\_\_\_  
Address \_\_\_\_\_  
City/State/Zip \_\_\_\_\_  
Phone \_\_\_\_\_  
Email \_\_\_\_\_

SHIP TO (only if different)

Name \_\_\_\_\_  
Organization \_\_\_\_\_  
Address \_\_\_\_\_  
City/State/Zip \_\_\_\_\_  
Phone \_\_\_\_\_  
Email \_\_\_\_\_

PAYMENT METHOD

- Check Enclosed     Purchase Order Enclosed     VISA or MasterCard (only)

Card # \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_    Expiration \_\_\_\_ / 20 \_\_\_\_

Cardholder Signature \_\_\_\_\_

Mail orders to AIMEE Solutions, Inc., 269 Bingham Circle, Mundelein, IL, 60060 or fax to 847-566-0722

### **Payment**

We accept Purchase Orders, organization checks and personal checks, MasterCard or VISA.

### **Shipping**

All products are shipped via US mail unless otherwise specified.

In some cases, the shipping price for PVC items may be almost as much as the product price. This is due to the weight of the PVC and beyond our control. Please know that we take this into consideration when we determine pricing. We make every attempt to make our prices and shipping costs competitive and we want you to know what those costs are before you make your purchase. We highly value customer service and satisfaction.

### **Return Policy**

AIMEE Solutions wants you to be satisfied with your purchase. Prior to making a purchase, please be sure to ask any questions you might have about your order. We want you to be informed about the item(s) you are purchasing.

In the unlikely event that you are unhappy with your purchase we accept returns in their **original condition and packaging** within 30 days of receipt. We will refund the purchase price but we cannot refund original shipping charges. If shipping was included with the purchase price the actual cost of shipping will be deducted from your refund. Please e-mail us at [info@aimeesolutions.com](mailto:info@aimeesolutions.com) to receive authorization. Unauthorized returns will not be accepted. You are also responsible for return shipping costs.

If items are damaged during shipping, contact us immediately. We will assume the return shipping charges for defective products. As with all returns please e-mail us at [info@aimeesolutions.com](mailto:info@aimeesolutions.com) to receive authorization or simply refuse the shipment if the damage is evident at time of delivery.